



# Forest Heath District Council

## Cabinet Decisions Notice (Published: Thursday 11 January 2018)

The following decisions were taken by the Cabinet at an extraordinary meeting held on **Tuesday 9 January 2018** and, if not called in by Councillors, will come into operation on Friday 19 January 2018. This procedure does not however, apply to decisions that have been recommended to Council for a final decision (and which are also indicated within the decisions below). An executive decision may be called in, in accordance with the Overview and Scrutiny Committee Procedure Rules contained within Part 4 of the Council's Constitution, by at least five Councillors submitting the required call-in request form to the Assistant Director (HR, Legal and Democratic Services) (e-mail: [democratic.services@westsuffolk.gov.uk](mailto:democratic.services@westsuffolk.gov.uk)) by **5.00 pm on Thursday 18 January 2018**.

Should you have a query regarding any of the decisions taken, contact should be made with the named officer in the first instance, either on the telephone number listed against their name, or via email using the format [firstname.surname@westsuffolk.gov.uk](mailto:firstname.surname@westsuffolk.gov.uk). Alternatively, you may also contact the relevant Portfolio Holder on the telephone number listed against their name, or via email using the format [firstname.surname@forest-heath.gov.uk](mailto:firstname.surname@forest-heath.gov.uk). Contact may also be made via Democratic Services, Forest Heath District Council, District Offices, College Heath Road, Mildenhall, Suffolk, IP28 7EY

Agenda Item and Report No.	Declarations of Interest/ Dispensations Granted	Decision(s) (including recommendations to Council)	Reason(s) for Decision(s)	Other Options Considered and Reasons for Rejection	Contacts
Item No. 4 CAB/FH/18/001	None	<u>Tackling Rogue Landlords: Civil Sanctions Policy</u>  RESOLVED:  That the approach by which the Public Health and Housing Team wishes to develop the new Civil Sanctions Policy, be noted and endorsed, which will allow the West Suffolk Councils to implement the new measures and sanctions which will support existing enforcement work and pro-active inspection	The development of a new Civil Sanctions Policy would enable Forest Heath District and St Edmundsbury Borough Councils ('West Suffolk Councils') to make use of new powers available to councils under the Housing and Planning Act 2016, for tackling the small number of rogue landlords in West Suffolk and improving the wellbeing of tenants. The Cabinet endorsed the approach to be taken, including the proposed engagement process to be	The West Suffolk Councils could choose not to develop a policy but would not then be able to make use of the new legislation and sanctions. The development of a policy was favourable in that it enabled the small number of rogue landlords to	<u>Portfolio Holder:</u> Cllr Sara Mildmay-White 01359 270580 <a href="mailto:sara.mildmay-white@stedsbcc.gov.uk">sara.mildmay-white@stedsbcc.gov.uk</a>  <u>Officer:</u> Andrew Newman Service Manager (Housing Standards) 01638 719276

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		programmes.	undertaken on the draft policy with landlords, tenants, interested groups and other stakeholders.	be tackled and the interests of tenants and compliant landlords to be protected.	
Item No. 5 CAB/FH/18/002	None	<u>Report of the Anglia Revenues and Benefits Partnership Joint Committee: 5 December 2017</u>  RESOLVED:  That the contents of Report No: CAB/FH/18/002, being the report of the Anglia Revenues and Benefits Partnership Joint Committee, be noted.	The report set out the decisions which had been made by the Joint Committee at their meeting on 5 December 2017.	The Joint Committee had considered the options in detail at their meeting on 5 December 2017.	<u>Portfolio Holder:</u> Cllr Stephen Edwards 07904 389982  <u>Officer:</u> Jill Korwin Director 01284 757252
Item No. 6 CAB/FH/18/003	None	<u>Report of the Performance and Audit Scrutiny Committee: 29 November 2017</u>  RESOLVED:  That the contents of Report No: CAB/FH/18/003, being the report of the Performance and Audit Scrutiny Committee, be noted.	The report set out the decisions which had been made by the Performance and Audit Scrutiny Committee at their meeting on 29 November 2017.	The Performance and Audit Scrutiny Committee had considered the options in detail at their meeting on 29 November 2017.	<u>Chairman of Committee:</u> Cllr Louis Busuttil 01638 810517  <u>Officer:</u> Christine Brain Democratic Services Officer (Scrutiny) 01638 719729

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Item No. 7 CAB/FH/18/004	None	<p><u>Mildenhall Hub</u></p> <p>RESOLVED:</p> <p>That the progress in delivering the Mildenhall Hub project and the new projected timetable, as outlined in Report No: CAB/FH/18/004, be noted.</p>	This report provided an update on progress with the Mildenhall Hub project from the Council's perspective, as the project moved into its delivery stage.	The 2014 Mildenhall Hub business case had examined over 10 different options.	<p><u>Portfolio Holder:</u> Cllr James Waters 07771 621038</p> <p><u>Officer:</u> Alex Wilson Director 01284 757695</p>
Item No. 8 CAB/FH/18/005	None	<p><u>Review and Appointment of the Cabinet's Working Groups/Joint Panels and Other Groups</u></p> <p>RESOLVED:</p> <p>That:-</p> <ol style="list-style-type: none"> <li>1. The Local Plan Working Group continues to operate in accordance with its Terms of Reference, as detailed in Appendix A of Report No: CAB/FH/18/005.</li> <li>2. The existing West Suffolk Joint Growth Steering Group be disbanded and replaced by the Growth and Innovation Group, in accordance with the new Terms of Reference contained in Appendix B of Report No: CAB/FH/18/005.</li> </ol>	<p>As the Cabinet's Local Plan Working Group and presently the West Suffolk Joint Growth Steering Group (WSJGSG), were constituted with having regard to the political balance of the Council, the Cabinet reviewed the membership and Terms of Reference of its Working Party, Joint Panels and other Groups, as a result of recent changes to the political composition of the Council.</p> <p>This also provided an opportunity to review and propose amendments to the Terms of Reference (ToR) for the existing WSJGSG and Future Governance Steering Group. This review of the WSJGSG had resulted in this Group being disbanded and being replaced with the Growth</p>	Not to undertake a review; however, given the recent changes to the political composition of the Council and identifying an opportunity to review and amend the existing Terms of Reference for two of its joint steering groups to further accord with the Council's strategic priorities and future direction, it was considered appropriate to undertake an interim review at this time.	<p><u>Portfolio Holder:</u> Cllr James Waters 07771 621038</p> <p><u>Officer:</u> Leah Mickleborough Service Manager (Democratic Services) and Monitoring Officer 01284 757162</p>

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		<p>3. The Future Governance Steering Group continues to operate, in accordance with the amended Terms of Reference contained in Appendix C of Report No: CAB/FH/18/005.</p> <p>4.</p> <p>(a) The West Suffolk Joint Health and Safety Panel and the West Suffolk Joint Staff Consultative Panel continue to operate in accordance with their current Terms of Reference contained in Appendices D and E respectively of Report No: CAB/FH/18/005; and</p> <p>(b) periodical meetings of the Joint Panels continue to be scheduled as and when required but with regard to the discussion outlined in Section 1.3.16 of Report No: CAB/FH/18/005.</p> <p>5.</p> <p>(a) The Cabinet's existing informal Working Group be retained as indicated in Section 1.4.2 of Report No:</p>	<p>and Innovation Group, details of which were contained in paragraphs 1.3.2 to 1.3.8 inclusive and Appendix B to Report No: CAB/FH/18/005.</p>		

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		<p>CAB/FH/18/005; and</p> <p>(b) provided that resources are available to support them, further informal task-and-finish working groups continue to be established to consider specific issues as required throughout the remainder of 2017/2018.</p> <p>6.</p> <p>(a) Forest Heath District Council's membership (including substitutes) of the Local Plan Working Group, Future Governance Steering Group, West Suffolk Joint Health and Safety Panel, West Suffolk Joint Staff Consultative Panel and Joint Member Development Group, as set out in Table 1 of Appendices A, C, D, E and F respectively of Report No: CAB/FH/18/005, be re-appointed for the remainder of 2017/2018;</p> <p>(b) should any future changes to membership of the bodies listed in (6)(a) above be required in the remainder of 2017/2018, the Service</p>			

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		<p>Manager (Democratic Services) be requested to exercise their existing delegated authority to appoint on the nominations of Group Leaders; and</p> <p>(c) such appointments be made on the basis of political balance requirements, where applicable and identified in Report No: CAB/FH/18/005.</p>			

Karen Points  
Assistant Director (HR, Legal and Democratic Services)  
11 January 2018